

Republic of the Philippines
OFFICE OF THE SOLICITOR GENERAL
 134 Amorsolo St., Legaspi Village
 Makati City

PURCHASE ORDER

Supplier: MANUEL STATIONERY Address: 621 Norberto Ty St., Binondo, Manila	P.O. # 021-01-002 Date: January 4, 2021
TIN: 134-799-904-001 Account No.: 101-488661-7 Telephone: 2410777, 2424846, 2424849	Bank: China Bank (Binondo Busine) Fax: 242-4853
Mode of Procurement: Shopping	

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: OFFICE OF THE SOLICITOR GENERAL	Delivery Term: w/in 30 days upon receipt of P.O.
Date of Delivery:	Payment Term: w/in 30 days upon final acceptance Bank to bank


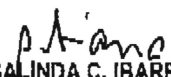
Stock No.	Unit	Description	Quantity	Unit Cost	Amount
	box	Purchase of: Document File Box with cover & handle, Prestige size: 10 x 12 x 15	600	Php 70.00	Php 42,000.00

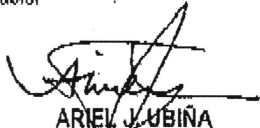
Total Amount in Words: **Forty-Two Thousand Pesos Only** Php 42,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Myra 1/13/21
MANUEL STATIONERY
 621 Norberto Ty St., Endo, Manila
 2410777 ; 2424846 ; 2424849
 2424869 ; 2424869
 (Signature over printed name)

 (Date)

Very truly yours,

RODRIGO L. OJENAL
 Supervising Administrative Officer

ROSALINDA C. IBARRA
 Director IV, HRMAS

Funds Available: _____
 ALOBS: **02-10101-2021-01-002**
 Amount: **₱42,000.00**

ARIEL JUBINA
 Chief Accountant